

AUDIT REPORT  
TOWN OF COUNCIL HILL, OKLAHOMA  
JUNE 30, 2022



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TOWN OF COUNCIL HILL, OKLAHOMA  
JUNE 30, 2022

Table of Contents

	<u>Page</u>
Introductory Section:	
List of Council Members	4
Independent Auditor's Report	5-9
Basic Financial Statements:	
Government-Wide Financial Statements:	
Exhibit A Statement of Net Position - Modified Cash Basis	10
Exhibit B Statement of Activities - Modified Cash Basis	11
Fund Financial Statements:	
Exhibit C Balance Sheet - Governmental Funds - Modified Cash Basis	12
Exhibit D Statement of Revenues, Expenditures and Changes in Fund Balance - Governmental Funds - Modified Cash Basis	13-14
Exhibit E Statement of Net Position - Proprietary Fund - Modified Cash Basis	15
Exhibit F Statement of Revenues, Expenses and Changes In Fund Net Position - Proprietary Fund - Modified Cash Basis	16
Exhibit G Statement of Cash Flows - Proprietary Fund - Modified Cash Basis	17
Notes to Financial Statements	18-27
Report Required by <i>Government Auditing Standards</i> :	
Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	28-29
Schedule of Findings	30

TOWN OF COUNCIL HILL, OKLAHOMA  
JUNE 30, 2022

Other Supplementary Information:

Exhibit H Budgetary Comparison Schedule - General Fund - Modified Cash Basis	31
Notes to Budgetary Comparison Schedule	32

TOWN OF COUNCIL HILL, OKLAHOMA  
LIST OF COUNCIL MEMBERS  
JUNE 30, 2022

TOWN COUNCIL

<u>NAME</u>	<u>POSITION</u>
Shirley Brown	Mayor
Deana Bias	Trustee
Eldon Staton	Trustee

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INDEPENDENT AUDITOR'S REPORT

To the Town Council  
Town of Council Hill, Oklahoma

Report on the Audit of the Financial Statements

*Qualified and Unmodified Opinions*

I have audited the modified cash-basis financial statements of the governmental activities, the business-type activities and each major fund of the Town of Council Hill, Oklahoma, as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the Town of Council Hill's basic financial statements as listed in the table of contents.

*Summary of Opinions*

<i>Opinion Unit</i>	<i>Type of Opinion</i>
Governmental Activities	Qualified
Business-Type Activities	Unmodified
Governmental Fund - General Fund	Unmodified
Governmental Fund - Street & Alley Fund	Unmodified
Governmental Fund - Other Governmental Funds	Qualified
Enterprise Fund - Council Hill PWA Fund	Unmodified

*Qualified Opinions on Governmental Activities, Other Governmental Funds*

In my opinion, except for the effects of the matter described in the Basis for Qualified and Unmodified Opinions section my report, the accompanying financial statements referred to above present fairly, in all material respects, the respective modified cash-basis financial position of the governmental activities and Other Governmental Funds of the Town of Council Hill as of June 30, 2022, and the respective changes in modified cash-basis financial position thereof for the year then ended in accordance with modified cash basis of accounting described in Note 1.

*Unmodified Opinions on Business-Type Activities, General Fund, Street & Alley Fund, PWA Fund*

In my opinion, the accompanying financial statements referred to above present fairly, in all material respects, the respective modified cash-basis financial position of the business-type activities, General Fund, Street & Alley Fund and PWA Fund of the Town of Council Hill as of June 30, 2022, and the respective changes in modified cash-basis financial

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position and, where applicable, cash flows thereof for the year then ended in accordance with modified cash basis of accounting described in Note 1.

## *Basis for Qualified and Unmodified Opinions*

I conducted my audit in accordance with auditing standards generally accepted in the United States of America (GAAS), and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of my report. I am required to be independent of the Town of Council Hill, Oklahoma and to meet my other ethical responsibilities, in accordance with the relevant ethical requirements relating to my audit. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified and unmodified audit opinions.

## *Matters Giving Rise to Qualified Opinions on Governmental Activities and Other Governmental Funds*

As discussed in Note 1 to the financial statements, the Town's Governmental Funds have not maintained accurate capital asset records to support the historical cost of past capital asset purchases. The modified cash basis of accounting requires that items, having substantial support in U.S. generally accepted accounting principles, such as capitalizing assets at historical cost and recording depreciation, be recorded in the financial statements. The Town has not maintained accurate capital assets records to support the historical cost of past capital asset purchases and the related depreciation. Documentation supporting historical cost was not readily available for my review. The amount by which this departure would affect the assets, net position, and expenditures/expenses of the Governmental Activities is not readily determinable.

As described in the Notes, the combined financial statements referred to above do not include the financial activities of the Fire Department Fund which should be included as a Governmental Fund, in order to conform with the modified cash basis of accounting. The effect of this omission on these modified cash basis financial statements is not reasonably determinable, but is considered sufficiently material.

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## *Emphasis of Matter - Basis of Accounting*

I draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. My opinion is not modified with respect to this matter.

## *Responsibilities of Management for the Financial Statements*

### *Responsibilities of Management for the Financial Statements*

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the modified cash basis of accounting described in Note 1, and for determining that the modified cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town of Council Hill's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

## *Auditor's Responsibilities for the Audit of the Financial Statements*

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, I

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- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town of Council Hill's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in my judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town of Council Hill's ability to continue as a going concern for a reasonable period of time.

I am required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that I identified during the audit.

## *Supplementary and Other Information*

The introductory and other supplementary information sections listed in the accompanying table of contents are presented for the purpose of additional analysis and are not a required part of the basic financial statements of the Town. Such additional information has not been subjected to the auditing procedures applied in my audit of the basic financial statements, and accordingly, I do not express an opinion or provide any assurance on it.

## *Other Reporting Required by Government Auditing Standards*

In accordance with *Government Auditing Standards*, I have also issued my report dated September 12, 2022, on my consideration of the Town of Council Hill's internal control over financial reporting and my tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of my testing of internal control over financial reporting and compliance and the results of that

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testing, and not to provide an opinion on the effectiveness of Town of Council Hill's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Town of Council Hill's internal control over financial reporting and compliance.



April Adams CPA PLLC  
Ponca City, Oklahoma

September 12, 2022

TOWN OF COUNCIL HILL, OKLAHOMA  
STATEMENT OF NET POSITION - MODIFIED CASH BASIS  
JUNE 30, 2022

	<u>Governmental Activities</u>	<u>Business-Type Activities</u>	<u>2022 Total</u>
<b><u>ASSETS</u></b>			
<b><u>Current Assets:</u></b>			
Cash and cash equivalents	\$ 52,503	\$ 16,231	\$ 68,734
Total Current Assets	<u>52,503</u>	<u>16,231</u>	<u>68,734</u>
<b><u>Capital Assets:</u></b>			
Land	8,866	17,500	26,366
Other Capital Assets, Net of Accum. Depr.	273,758	374,063	647,821
Total Capital Assets	<u>282,624</u>	<u>391,563</u>	<u>674,187</u>
<b>TOTAL ASSETS</b>	<u>335,127</u>	<u>407,794</u>	<u>742,921</u>
<b><u>LIABILITIES</u></b>			
<b><u>Current Liabilities:</u></b>			
Current Portion of Long-Term Debt	-	-	-
Total Current Liabilities	<u>-</u>	<u>-</u>	<u>-</u>
<b><u>Long-Term Liabilities:</u></b>			
Notes Payable	-	-	-
Less: Current Portion of Long-Term Debt	-	-	-
Total Long-Term Liabilities	<u>-</u>	<u>-</u>	<u>-</u>
<b>TOTAL LIABILITIES</b>	<u>-</u>	<u>-</u>	<u>-</u>
<b><u>NET POSITION</u></b>			
Net investment in capital assets	282,624	391,563	674,187
Restricted for:			
Debt Service	-	-	-
Other Purposes	-	-	-
Unrestricted	<u>52,503</u>	<u>16,231</u>	<u>68,734</u>
<b>TOTAL NET POSITION</b>	<u>\$ 335,127</u>	<u>\$ 407,794</u>	<u>\$ 742,921</u>

The accompanying notes are an integral part of the basic financial statements.

TOWN OF COUNCIL HILL, OKLAHOMA  
STATEMENT OF ACTIVITIES - MODIFIED CASH BASIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2022

Functions/Programs	Expenses	Program Revenues			Net (Expenses)/ Revenue
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
<b>Governmental activities:</b>					
General Government	\$ 21,035	\$ -	\$ -	\$ 20,030	\$ (1,005)
Public Safety	-	-	-	-	-
Highways & Streets	3,728	-	-	-	(3,728)
Debt Service - Interest	-	-	-	-	-
<b>Total Governmental Activities</b>	<b>24,764</b>	<b>-</b>	<b>-</b>	<b>20,030</b>	<b>(4,734)</b>
<b>Business-type activities:</b>					
Water, Sewer & Sanitation	24,779	14,267	-	-	(10,513)
<b>Total Business-type Activities</b>	<b>24,779</b>	<b>14,267</b>	<b>-</b>	<b>-</b>	<b>(10,513)</b>
<b>Total</b>	<b>\$ 49,543</b>	<b>\$ 14,267</b>	<b>\$ -</b>	<b>\$ 20,030</b>	<b>\$ (15,246)</b>

## Changes in Net Position:

	Governmental Activities	Business-Type Activities	Total
Net (expense)/revenue	\$ (4,734)	\$ (10,513)	\$ (15,246)
<b>General revenues:</b>			
<b>Taxes:</b>			
Franchise Tax	5,061	-	5,061
Sales & Use Tax	21,401	-	21,401
Cigar Tax	176	-	176
<b>Intergovernmental:</b>			
Alcoholic Beverage Tax	1,099	-	1,099
Gasoline Excise Tax	130	-	130
Motor Vehicle Tax	-	-	-
Cemetery Receipts	-	-	-
Rental Income	1,660	-	1,660
Miscellaneous Income	-	-	-
Interest Income	-	-	-
Transfers - Internal Activity	(2,208)	2,208	-
<b>Total general revenues &amp; transfers</b>	<b>27,318</b>	<b>2,208</b>	<b>29,526</b>
<b>Changes in net position</b>	<b>22,584</b>	<b>(8,305)</b>	<b>14,279</b>
Net position - beginning	312,543	416,098	728,642
<b>Net position - ending</b>	<b>\$ 335,127</b>	<b>\$ 407,794</b>	<b>\$ 742,921</b>

The accompanying notes are an integral part of the basic financial statements.

**TOWN OF COUNCIL HILL, OKLAHOMA  
BALANCE SHEET - MODIFIED CASH BASIS  
GOVERNMENTAL FUNDS  
JUNE 30, 2022**

	General Fund	Street & Alley Fund	Other Governmental Funds	Total Governmental Funds
<b>ASSETS</b>				
Cash and cash equivalents	\$ 50,194	\$ 2,309	\$ -	\$ 52,503
<b>TOTAL ASSETS</b>	<b>\$ 50,194</b>	<b>\$ 2,309</b>	<b>\$ -</b>	<b>\$ 52,503</b>
<b>LIABILITIES &amp; FUND EQUITY</b>				
<b>LIABILITIES:</b>				
Accounts Payable	\$ -	\$ -	\$ -	\$ -
<b>TOTAL LIABILITIES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>FUND BALANCES:</b>				
Nonspendable	-	-	-	-
Restricted	-	2,309	-	2,309
Committed	-	-	-	-
Assigned	-	-	-	-
Unassigned	50,194	-	-	50,194
<b>TOTAL FUND BALANCES</b>	<b>50,194</b>	<b>2,309</b>	<b>-</b>	<b>52,503</b>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>\$ 50,194</b>	<b>\$ 2,309</b>	<b>\$ -</b>	<b>\$ 52,503</b>

**Reconciliation to Statement of Net Position:**

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities of \$282,624, net of accumulated depreciation of \$0, are not financial resources and, therefore, are not reported in the funds.	282,624
Some liabilities, including capital debt obligations payable, are not due and payable in the current period and therefore are not reported in the funds.	-
<b>Net Position of Governmental Activities</b>	<b>\$ 335,127</b>

The accompanying notes are an integral part of the basic financial statements.

**TOWN OF COUNCIL HILL, OKLAHOMA**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - MODIFIED CASH BASIS**  
**GOVERNMENTAL FUNDS**  
**FOR THE FISCAL YEAR ENDED JUNE 30, 2022**

	General Fund	Street & Alley Fund	Other Governmental Funds	Total Governmental Funds
<b>REVENUES:</b>				
Taxes:				
Franchise Tax	\$ 5,061	\$ -	\$ -	\$ 5,061
Sales & Use Tax	21,401	-	-	21,401
Cigar Tax	176	-	-	176
Intergovernmental:				
Alcoholic Beverage Tax	1,099	-	-	1,099
Gasoline Excise Tax	-	130	-	130
Motor Vehicle Tax	-	-	-	-
Grants	20,030	-	-	20,030
Cemetery Receipts	-	-	-	-
Rental Income	1,660	-	-	1,660
Miscellaneous Income	-	-	-	-
Interest Income	-	-	-	-
<b>TOTAL REVENUES</b>	<b>49,426</b>	<b>130</b>	<b>-</b>	<b>49,556</b>
<b>EXPENDITURES:</b>				
Current:				
General Government	18,735	-	-	18,735
Public Safety	-	-	-	-
Highways & Streets	-	3,728	-	3,728
Debt Service	-	-	-	-
Capital Outlay	2,300	-	-	2,300
<b>TOTAL EXPENDITURES</b>	<b>21,035</b>	<b>3,728</b>	<b>-</b>	<b>24,764</b>
<b>EXCESS OF REVENUES OVER (UNDER) EXPENDITURES</b>	<b>28,390</b>	<b>(3,598)</b>	<b>-</b>	<b>24,792</b>
<b>OTHER FINANCING SOURCES (USES):</b>				
Operating Transfers In	-	1,099	-	1,099
Operating Transfers Out	(3,307)	-	-	(3,307)
Capital Debt Proceeds	-	-	-	-
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>(3,307)</b>	<b>1,099</b>	<b>-</b>	<b>(2,208)</b>
<b>NET CHANGES IN FUND BALANCES</b>	<b>25,083</b>	<b>(2,500)</b>	<b>-</b>	<b>22,584</b>
<b>FUND BALANCE - BEGINNING OF YEAR</b>	<b>25,111</b>	<b>4,808</b>	<b>-</b>	<b>29,919</b>
<b>FUND BALANCE - END OF YEAR</b>	<b>\$ 50,194</b>	<b>\$ 2,309</b>	<b>\$ -</b>	<b>52,503</b>

The accompanying notes are an integral part of the basic financial statements.



**TOWN OF COUNCIL HILL, OKLAHOMA  
STATEMENT OF NET POSITION - MODIFIED CASH BASIS  
PROPRIETARY FUND  
JUNE 30, 2022**

	<u>Council Hill Public Works Authority Enterprise Fund June 30, 2022</u>
<b><u>ASSETS</u></b>	
<b>Current Assets:</b>	
Cash and cash equivalents	\$ 16,231
<b>Total Current Assets</b>	<u>16,231</u>
<b>Noncurrent Assets:</b>	
Sewer System Land	17,500
Other capital assets, net of accumulated depreciation	<u>374,063</u>
<b>Total Noncurrent Assets</b>	<u>391,563</u>
<b>TOTAL ASSETS</b>	<u>407,794</u>
<b><u>LIABILITIES &amp; NET POSITION</u></b>	
<b>Current Liabilities:</b>	
Current Portion of Long-Term Debt	<u>-</u>
<b>Total Current Liabilities</b>	<u>-</u>
<b>Noncurrent Liabilities:</b>	
Notes Payable	-
Less: Current Portion of Long-Term Debt	<u>-</u>
<b>Total Noncurrent Liabilities</b>	<u>-</u>
<b>TOTAL LIABILITIES</b>	<u>-</u>
<b>NET POSITION:</b>	
Net investment in capital assets	391,563
Restricted for debt service	-
Unrestricted	16,231
<b>TOTAL NET POSITION</b>	<u><u>\$ 407,794</u></u>

The accompanying notes are an integral part of the basic financial statements.

**TOWN OF COUNCIL HILL, OKLAHOMA**  
**STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET POSITION - MODIFIED CASH BASIS**  
**PROPRIETARY FUND**  
**FOR THE FISCAL YEAR ENDED JUNE 30, 2022**

	Council Hill Public Works Authority Enterprise Fund June 30, 2022
<b><u>OPERATING REVENUES:</u></b>	
Charges for Services	\$ 14,267
Miscellaneous Income	-
<b>TOTAL OPERATING REVENUES</b>	<b>14,267</b>
<b><u>OPERATING EXPENSES:</u></b>	
Personal Services	-
Maintenance & Operations	8,842
Depreciation	15,938
<b>TOTAL OPERATING EXPENSES</b>	<b>24,779</b>
<b>NET OPERATING INCOME (LOSS)</b>	<b>(10,513)</b>
<b>NON-OPERATING REVENUES (EXPENSES)</b>	
Interest Income	-
Interest Expense	-
<b>TOTAL NON-OPERATING REVENUES (EXPENSES)</b>	<b>-</b>
<b>NET INCOME (LOSS) BEFORE CONTRIBUTIONS &amp; TRANSFERS</b>	<b>(10,513)</b>
Capital Contributions	-
Transfers in	2,208
Transfers out	-
<b>CHANGE IN NET POSITION</b>	<b>(8,305)</b>
<b>TOTAL NET POSITION - BEGINNING</b>	<b>416,098</b>
<b>TOTAL NET POSITION - ENDING</b>	<b>\$ 407,794</b>

The accompanying notes are an integral part of the basic financial statements.

**TOWN OF COUNCIL HILL, OKLAHOMA  
STATEMENT OF CASH FLOWS - MODIFIED CASH BASIS  
PROPRIETARY FUND  
FOR THE FISCAL YEAR ENDED JUNE 30, 2022**

<b><u>Cash Flows from Operating Activities:</u></b>	
Cash Receipts from Customers	\$ 14,267
Other Cash Receipts	-
Payments to Suppliers for Goods & Services	(5,866)
Payments to Employees & Laborers	(2,976)
	<hr/>
Net Cash Provided (Used) by Operating Activities	5,425
<b><u>Cash Flows from Non-Capital Financing Activities:</u></b>	
Transfers to other funds	-
Transfers from other funds	2,208
	<hr/>
Net Cash Provided (Used) by Non-Capital Financing Activities	2,208
<b><u>Cash Flows from Capital &amp; Related Financing Activities:</u></b>	
Grant Income	-
Additions to Capital Assets	-
Principal paid on Notes Payable	-
Interest paid	-
	<hr/>
Net Cash Provided (Used) by Capital & Related Financing Activities	-
<b><u>Cash Flows from Investing Activities:</u></b>	
Interest Income	-
	<hr/>
Net Cash Provided (Used) by Investing Activities	-
	<hr/>
Net Increase (Decrease) in Cash and Cash Equivalents	7,633
Cash & Cash Equivalents, Beginning of Year	8,598
	<hr/>
Cash & Cash Equivalents, End of Year	\$ 16,231
	<hr/>
<b><u>Reconciliation of operating income (loss) to net cash provided</u></b>	
<b><u>operating activities:</u></b>	
Operating Income (Loss)	\$ (10,513)
Adjustments to reconcile operating income (loss) to net cash provided (used) by operating activities	
Depreciation	15,938
	<hr/>
Net Cash Provided (Used) by Operating Activities	\$ 5,425
	<hr/>

The accompanying notes are an integral part of the basic financial statements.

TOWN OF COUNCIL HILL, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2022

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

As discussed further in Note 1.C., these financial statements are presented on a modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America (GAAP) established by the Governmental Accounting Standards Board (GASB). These modified cash-basis financial statements generally meet the presentation and disclosure requirements applicable to GAAP, in substance, but are limited to the elements presented in the financial statements and the constraints of the measurement and recognition criteria of the modified cash basis of accounting.

A. Financial Reporting Entity

The Town's financial reporting entity is comprised of the following:

Primary Government:	Town of Council Hill
Blended Component Units:	Council Hill Public Works Authority (CPWA)

PRIMARY GOVERNMENT

The Town of Council Hill, Oklahoma was incorporated under the provisions of the State of Oklahoma. The Town operates under the statutory town form of government and provides the following services: sewer, fire protection and general administrative services. The more significant of the government's accounting policies are described below.

BLENDED COMPONENT UNITS

A blended component unit is a separate legal entity for which the elected officials of the primary government are financially accountable and that meets the blended component unit criteria. A blended component unit meets at least one of the following criteria: (a) the blended component unit's governing body is the same or substantially the same as the Town Council, and there is a financial benefit or burden relationship with the Town, or Town management has operational responsibility for the component unit; (b) the component unit provides services entirely or almost entirely to the Town; or (c) the component unit's debt is expected to be repaid entirely or almost entirely with resources of the Town. The blended component unit's funds are blended into those of the Town by appropriate fund type to constitute the primary government presentation. Based on the foregoing criteria, the financial statements of the following component units are blended into the accompanying financial statements:

TOWN OF COUNCIL HILL, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2022

Council Hill Public Works Authority. The Town board of trustees, and PWA board of directors are the same.

B. Basis of Presentation

Government-Wide Financial Statements

The Statement of Net Position and Statement of Activities display information about the reporting government as a whole. They include all funds of the reporting entity except for fiduciary funds. The statements distinguish between governmental and business-type activities. Governmental activities generally are financed through taxes, intergovernmental revenues, and other non-exchange revenues. Business-type activities are financed in whole or in part by fees charges to external parties for goods or services.

Fund Financial Statements

The accounts of the Town are organized on the basis of funds, each of which is considered to be a separate accounting entity. The operations of each fund are summarized by providing a separate set of self-balancing accounts which include its assets, liabilities, fund equity, cash receipts, cash disbursements, and certain accruals. The Town maintains a separate bank account for each fund. All bank accounts are at institutions, which are FDIC insured.

Governmental Fund Types

The General Fund is the general operating fund of the Town. The Street and Alley Fund administers revenues from state vehicle taxes, gasoline excise taxes and grant income. The Fire Department is a component unit of the Town and receives funds from grants, local contributions, and other miscellaneous sources.

Proprietary Fund Types

The PWA Enterprise Fund is used to account for operations that are financed and operated in a manner similar to private business enterprises. The costs (expenses, including depreciation) of providing services, such as sewer, on a continuing basis, are financed through user charges, paid by the general public. Proprietary fund types utilize the modified cash basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. All proprietary fund fixed assets are valued at estimated historical cost, or if contributed property, at its estimated fair value at time of contribution. Repairs and maintenance are recorded as expenses: renewals and betterments are capitalized.

TOWN OF COUNCIL HILL, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2022

C. Measurement Focus and Basis of Accounting

Measurement focus is a term used to describe what transactions or events are recorded within the various financial statements. Basis of accounting refers to when and how transactions or events are recorded, regardless of the measurement focus applied.

Measurement Focus

In the government-wide State of Net Position and Statement of Activities, both governmental and business-like activities are presented using the economic resources measurement focus, within the limitations of the modified cash basis of accounting, subsequently defined in item (b).

In the fund financial statements, the current financial resources measurement focus or the economic resources measurement focus, as applied to the modified cash basis of accounting, is used as appropriate:

- a. All governmental funds utilize a current financial resources measurement focus within the limitations of the modified cash basis of accounting. Only current financial assets and liabilities are generally included on their balance sheets. Their operating statements present sources and uses of available spendable financial resources during a given period. These funds use fund balance as their measure of available spendable financial resources at the end of the period.
- b. The proprietary fund utilizes an economic resources measurement focus within the limitations of the modified cash basis of accounting. The accounting objectives of this measurement focus are the determinations of operating income, changes in net position (or cost recovery), net financial position, and cash flows. All assets, deferred outflows, liabilities, and deferred inflows (whether current or noncurrent or financial or nonfinancial) associated with their activities are generally reported within the limitations of the modified cash basis of accounting.

Basis of Accounting

The financial statements are presented on a modified cash basis of accounting, which is a basis of accounting other than GAAP as established by GASB. This basis of accounting involves modifications to the cash basis of accounting to report in the statements of net position cash transactions or events that provide a benefit or result in an obligation that covers a period greater than the period in which the cash transaction or event occurred. Such reported balances include investments, capital

TOWN OF COUNCIL HILL, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2022

assets and related depreciation, and short-term and long-term liabilities arising from cash transactions or events.

This modified cash basis of accounting differs from GAAP primarily because certain assets and their related revenues (such as accounts receivable and revenue billed or provided services not yet collected and other accrued revenue and receivables) and certain liabilities and their related expenses (such as accounts payable and expenses for goods or services received but not yet paid and other accrued expenses and liabilities) are not recorded in these financial statements. In addition, other economic assets, deferred outflows, liabilities, and deferred inflows that do not arise from a cash transaction or event are not reported, and the measurement of reported assets and liabilities does not involve adjustment to fair value.

If the Town utilized the basis of accounting recognized as generally accepted in the United States, the fund financial statements for governmental funds would use the modified accrual basis of accounting, and the fund financial statements for proprietary fund types would use the accrual basis of accounting. All government-wide financial statements would be presented on the accrual basis of accounting.

D. Total Columns (Memorandum Only) & Beginning Fund Balances

Total Columns on combined statements are captioned "Memorandum Only" to indicate that they are presented only to aid in financial analysis. Data in these columns do not present financial position, results of operations, or changes in financial position in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

E. Budget and Budgetary Procedures

The Town's annual operating budget represents appropriations as authorized by the Board of Trustees and County Excise Board in accordance with the provisions of Title 68 of the Oklahoma Statutes. The Town's budget is limited by law to 90% of the amount of revenue collected in the prior year plus unreserved fund balance. In addition, revisions may be made to the budget throughout the year as authorized by the Board of Trustees and County Excise Board. The legal level of control of the budget is the expenditures category within a department. By law, unencumbered appropriations lapse after September 30 following the end of the fiscal year; therefore, claims on such appropriations may be paid until that time.

TOWN OF COUNCIL HILL, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2022

F. Cash and Cash Equivalents

The statement of cash flows for proprietary fund types explains the change in cash and cash equivalents during the fiscal period. For purposes of the statement of cash flows, cash equivalents are defined as short-term, highly liquid investments that are both readily convertible to known amounts of cash and so near their maturity that they present insignificant risk of changes in value because of changes in interest rates.

G. Accounts Receivable

As a result of the use of the modified cash basis of accounting, accounts receivable and other revenue related receivables are not reported in the financial statements.

H. Inventories

The Town records materials and supplies inventory as expenditures at the time the inventory is purchased; therefore, no inventory balances for materials and supplies not yet consumed are reported in the combined statement of assets, liabilities and fund balances.

I. Property & Equipment

Property and equipment for the proprietary fund type are recorded at their historical cost; these assets are depreciated over the estimated useful life of the related asset. The Town does not maintain adequate records for property and equipment of the governmental fund types; therefore Capital Assets are not reported as required by generally accepted accounting principles. The estimated useful life for the sewer system and improvements is 40 years.

Capitalization Policy

Purchases of capital items in excess of \$1,000.00 that increase the capacity or operation efficiency or extend the useful life of any asset are capitalized. Repairs and maintenance are expensed as incurred.

J. Equity Classification

Net Position is classified and displayed in three components:

1. Net investment in capital assets – Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or

TOWN OF COUNCIL HILL, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2022

improvements of those assets and adjusted for any deferred inflows and outflows of resources attributable to capital assets and related debt.

2. Restricted – Consists of restricted assets reduced by liabilities and deferred inflows or resources related to those assets, with restriction constraints placed on the use either by (a) external groups such as creditors, grantors, contributors, or laws and regulations of other governments; or (b) law through constitutional provisions or enabling legislation.
3. Unrestricted - Net amount of assets, deferred outflows of resources, liabilities, and deferred inflows of resources that are not included in the determination of net investment in capital assets or the restricted component of net position.

It is the Town's policy to first use restricted net resources prior to the use of unrestricted net resources when an expense is incurred for purposes for which both restricted and unrestricted net resources are available.

Fund Balance

In accordance with Government Accounting Standards Board 54, Fund Balance Reporting and Governmental Fund Type Definitions, the Town classifies governmental fund balances as follows:

- Non-spendable - Includes fund balance amounts that cannot be spent either because it is not in spendable form or because of legal or contractual constraints.
- Restricted - Includes fund balance amounts that are constrained for specific purposes which are externally imposed by providers, such as creditors or amounts constrained due to constitutional provisions or enabling legislation.
- Committed - Includes fund balance amounts that are constrained for specific purposes that are internally imposed by the government through formal action of the highest level of decision making authority and does not lapse at year-end.
- Assigned - Includes fund balance amounts that are intended to be used for specific purposes that are neither considered restricted or committed. Fund Balance may be assigned by the Board.
- Unassigned - Includes positive fund balance within the General Fund which has not been classified within the above mentioned categories and negative fund balances in other governmental funds.

The Town uses restricted/committed amounts to be spent first when both restricted and unrestricted fund balance is available unless there are legal documents/contracts that prohibit doing this, such as a grant agreement requiring dollar for dollar spending.

TOWN OF COUNCIL HILL, OKLAHOMA  
 NOTES TO FINANCIAL STATEMENTS  
 JUNE 30, 2022

Additionally, the Government would first use committed, then assigned and lastly unassigned amounts of unrestricted fund balance when expenditures are made.

The Government does not have a formal minimum fund balance policy.

The purposes of each major special revenue fund and revenue source is listed below:

<u>Major Special Revenue Fund</u>	<u>Revenue Source</u>
Street & Alley Fund	Gasoline Excise Tax Motor Vehicle Tax Grant Income

K. Revenues, expenditures and expenses

Property Tax

For the year ended June 30, 2022, the Town levied no property tax. Under State law, municipalities are limited in their ability to levy a property tax. Such tax may only be levied to repay principal and interest on general obligation bonded debt approved by voters and court-assessed judgments.

Expenditures/Expenses

For purposes of the combined operating statements, expenditures/expenses are classified as follows:

Governmental Fund Types -	By Character:	Current
	(further classified by	by
	activity) Capital Outlay	
Proprietary Fund Types -	By Operating and	Non-
	Operating	

Governmental fund types report expenditures of financial resources. Proprietary fund types normally report expenses relating to use of economic resources.

NOTE 2 - CASH AND INVESTMENTS

Custodial Credit Risk

At June 30, 2022, the Town held deposits of approximately \$68,734 at financial institutions. The Town's cash deposits, including interest-bearing certificates of deposit are covered by Federal Depository Insurance (FDIC) or direct obligation of the U.S. Government insured or

TOWN OF COUNCIL HILL, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2022

collateralized with securities held by the Town or by its agent in the Town's name.

Investment Interest Rate Risk

The Town does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Investment Credit Risk

The Town has no policy that limits its investment choices other than the limitation of state law as follows:

- a. Direct obligations of the U.S. Government, its agencies and instrumentalities to which the full faith and credit of the U.S. Government is pledged, or obligations to the payment of which the full faith and credit of the State is pledged.
- b. Certificates of deposits or savings accounts that are either insured or secured with acceptable collateral with in-state financial institutions, and fully insured certificates of deposit or savings accounts in out-of-state financial institutions.
- c. With certain limitation, negotiable certificates of deposit, prime bankers' acceptances, prime commercial paper and repurchase agreements with certain limitations.
- d. County, municipal or school district tax supported debt obligations, bond or revenue anticipation notes, money judgments, or bond or revenue anticipation notes of public trusts whose beneficiary is a county, municipality or school district.
- e. Notes or bonds secured by mortgage or trust deed insured by the Federal Housing Administrator and debentures issued by the Federal Housing Administrator, and in obligations of the National Mortgage Association.
- f. Money market funds regulated by the SEC and in which investments consist of the investments mentioned in the previous paragraphs (a.-d.).

NOTE 3 - CAPITAL ASSETS

The governmental fund type operations does not kept detailed capital assets records. These assets would include public domain infrastructure such as roads, bridges, curbs and gutters, streets and sidewalks, drainage systems, and lighting systems. Capital assets include furniture, fixtures and equipment. No depreciation expense has been provided on such assets.

For the proprietary fund type capital assets, the sale or disposal of such assets is recorded by removing cost and accumulated depreciation from the accounts, and charging the resulting gain or loss to income. Depreciation has been calculated on the sewer system using the straight-line method with an estimated useful life of 40 years.

TOWN OF COUNCIL HILL, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2022

Proprietary Fund

Capital asset activity for the Public Works Authority, resulting from the modified cash basis transactions, for the fiscal year ended June 30, 2022, was as follows:

	6/30/21			6/30/22		
<u>Business-Type Activities:</u>	Balance	Additions	Deductions	Balance	Additions	Deductions
Capital assets not being depreciated:						
Land	\$ 17,500	\$ -	\$ -	\$ 17,500		
Construction in progress	-	-	-	-		
Total capital assets not being depreciated	17,500	-	-	17,500		
Other capital assets:						
Sewer system	637,501	-	-	637,501		
Total other capital assets	637,501	-	-	637,501		
Less accumulated depreciation for:						
Sewer system	247,501	15,938	-	263,438		
Total accumulated depreciation	247,501	15,938	-	263,438		
Other capital assets, net	390,000	(15,938)	-	374,063		
Business-type activities capital assets, net	\$ 407,500	\$ (15,938)	\$ -	\$ 391,563		

Depreciation expense for the year ended June 30, 2022, aggregating \$15,938, has been computed on assets with a cost basis totaling \$637,501.

NOTE 4 - LONG-TERM DEBT

The Town, including the PWA, currently does not have any long-term debt.

NOTE 5 - COMMITMENTS & CONTINGENCIES

Litigation

The Town currently has no pending litigation.

Federally Assisted Programs

In the normal course of operations, the Town participates in various federal or state/loan programs from year to year. The grant/loan programs are often subject to additional audits by agents of the granting or loaning agency, the purpose of which is to ensure

TOWN OF COUNCIL HILL, OKLAHOMA  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2022

compliance with the specific conditions of the grant or loan. Any liability of reimbursement that may arise as a result of these audits cannot be reasonably determined at this time, although it is believed the amount, if any, would not be material.

Compensated Absences - Compensated absences have not been determined because the Town prepares its financial statements on the modified cash basis of accounting.

NOTE 6 - PENSION PLAN

The Town has no employees and does not maintain or contribute to any type of pension plan.

NOTE 7 - GOVERNMENTAL FUNDS

The Cemetery Fund, Nutrition and CENA Fund that were previously included as Funds belonging to the Town are no longer under the control of the Town. These entities have their own board of directors and should not be included as financial activity of the Town.

The Town has not included the financial activities of the Fire Department Fund that should be included as a governmental fund.

NOTE 8 - SUBSEQUENT EVENTS

The Town did not have any subsequent events through the date the financial statements were issued, for events requiring recording or disclosure in the financial statements for the year ending June 30, 2022.

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## INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Trustees  
Town of Council Hill, Oklahoma

I have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the modified cash basis financial statements of the governmental activities, the business-type activities and each major fund of the Town of Council Hill, Oklahoma, as of and for the year ended June 30, 2022, and the related notes to the financial statements, which were prepared on the modified cash basis of accounting, which is a comprehensive basis of accounting other than generally accepted accounting principles, which collectively comprise the Town of Council Hill, Oklahoma's basic financial statements, and have issued my report thereon dated September 12, 2022, which was qualified for the improper capital asset recordkeeping and the omission of the financial activities of the Fire Department Fund.

### Internal Control Over Financial Reporting

In planning and performing my audit of the financial statements, I considered the Town of Council Hill's internal control over financial reporting (internal control) as a basis for designing the audit procedures that are appropriate in the circumstances for the purpose of expressing my opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town of Council Hill's internal control. Accordingly, I do not express an opinion on the effectiveness of Town of Council Hill's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

My consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or

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significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during my audit I did not identify any deficiencies in internal control that I consider to be material weaknesses. I did identify certain deficiencies in internal control described in the accompanying Schedule of Findings as Item 22-01 that I consider to be significant deficiencies.

## Compliance and Other Matters

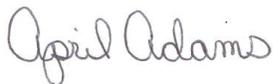
As part of obtaining reasonable assurance about whether the Town of Council Hill's financial statements are free of material misstatement, I performed tests of compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## Town of Council Hill's Response to Findings

Town of Council Hill's response to the findings identified in my audit is described in the accompanying Schedule of Findings. Town of Council Hill's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, I express no opinion on it.

## Purpose of this Report

This report is intended solely to describe the scope of my testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



April Adams CPA PLLC  
Ponca City, Oklahoma

September 12, 2022

TOWN OF COUNCIL HILL, OKLAHOMA  
SCHEDULE OF FINDINGS  
JUNE 30, 2022

INTERNAL CONTROL FINDINGS:

Item 22-01: Segregation of Duties

Criteria: A good system of internal control requires a proper segregation of duties to prevent one person from being in a position to authorize, execute, and record the same transaction.

Condition: Due to the size of the Town's major areas of internal control, that would be prevalent in a larger Town, such segregation of duties is not available for this size operation. Duties are concentrated in the hands of the Town Clerk and Fire Chief, who are responsible for all phases of the accounting functions. Because of this lack of division of responsibility, internal control is determined to be weak, and in some instances, non-existent.

Cause/Effect: Due to the limited number of personnel, a breach of internal controls could occur and not be detected in the normal course of operations.

Recommendation: The Board should continue to be actively involved in the operations of the organization.

Response: The Board continues to be actively involved in the operations of the organization.

TOWN OF COUNCIL HILL, OKLAHOMA  
 BUDGETARY COMPARISON SCHEDULE - MODIFIED CASH BASIS  
 GENERAL FUND  
 FOR THE FISCAL YEAR ENDED JUNE 30, 2022

	Budgeted Amounts		Actual Amounts	Variance with
	Original	Final		Final Budget Positive (Negative)
Beginning Budgetary Fund Balance:	\$ 25,111	\$ 25,111	\$ 25,111	\$ -
<b>Resources (Inflows):</b>				
Taxes:				
Franchise Tax	4,189	4,189	5,061	871
Sales & Use Tax	15,019	15,019	21,401	6,382
Cigar Tax	136	136	176	39
Intergovernmental:				
Alcoholic Beverage Tax	1,039	1,039	1,099	60
Gasoline Excise Tax	-	-	-	-
Motor Vehicle Tax	-	-	-	-
Grants	60,220	60,220	20,030	(40,189)
Cemetery Receipts	-	-	-	-
Rental Income	1,350	1,350	1,660	310
Miscellaneous Income	-	-	-	-
Capital Debt Proceeds	-	-	-	-
Interest Income	-	-	-	-
Transfers In	1,987	1,987	-	(1,987)
Amounts available for appropriation	109,051	109,051	74,536	(34,514)
<b>Charges to Appropriations (Outflows):</b>				
General Government	25,000	25,000	18,735	6,265
Public Safety	-	-	-	-
Highways & Streets	-	-	-	-
Debt Service	-	-	-	-
Capital Outlay	2,000	2,000	2,300	(300)
Transfers	82,051	82,051	3,307	78,744
Total Charges to Appropriations	109,051	109,051	24,342	84,708
Prior Year Adjustments to Fund Balance	-	-	-	-
Ending Budgetary Fund Balance	-	-	50,194	50,194

TOWN OF COUNCIL HILL, OKLAHOMA  
NOTES TO BUDGETARY COMPARISON SCHEDULE  
JUNE 30, 2022

The Town's annual operating budget represents appropriations as authorized by the Board of Trustees and County Excise Board in accordance with the provisions of Title 68 of the Oklahoma Statutes. The Town's budget is limited by law to 90% of the amount of revenue collected in the prior year plus unreserved fund balance. In addition, revisions may be made to the budget throughout the year as authorized by the Board of Trustees and County Excise Board. The legal level of control of the budget is the expenditures category within a department

The budget is prepared on the same modified cash basis of accounting as applied to the basic financial statements. Revenues and expenses are reported when they result from cash transactions.